



MONTHLY MEETING MINUTES
Wednesday, October 9, 2024~ 6:00 P.M.
MITCS Multipurpose Room/ Cafeteria

1. The meeting was called to order at 6:00 pm by Ms. Maria Corradi, Board Chair.
2. Corradi led all in the Pledge of Allegiance
3. ROLL CALL – Golden

Ms. Maria Corradi	PRESENT
Mrs. Brittney Golden	PRESENT
Ms. Cassandra Kirkland	PRESENT
Mr. Will Leavell	PRESENT
Mr. Lou Naccarato	PRESENT
Mrs. Joy Tanner	ABSENT
Mr. Bob Zahn	ABSENT

ADMINISTRATION ATTENDING: Dr. Vanessa Avon, Principal (Terrence Smith, CEO; Dana Corradi, Director of Enrollment, Diversity, and Inclusion; and La’Shawna McHenry, Office Manager/ Program Manager were excused, as they were attending the PA Coalition of Charter Schools Annual Conference.)

There were no other guests or members of the public in attendance.

4. Motion was made by Naccarato to approve the Consent Agenda, which included the following:
 - a. Minutes of the September Monthly Meeting
 - b. Agenda for Today’s Meeting
 - c. Committee Recaps (any actionable items will be voted on during Committee Reports)

Second by Leavell and all were in favor.

5. There was no public comment.
6. COLLABORATIVE ADMINISTRATIVE LEADERSHIP REPORT was given by Avon.
 - a. CEO REPORT:
 - i. Human Resources
 1. Motion was made by Corradi to ratify the hiring of Zachary Gould as a gaming teacher, at the salary of \$55,000; the hiring of Legion Lake as a building substitute at a salary of \$43,500; and the hiring of Angela Diable as a Special Education Teacher at a salary of \$60,000. Second was made by Golden and all were in favor.

2. Motion was made by Corradi to approve the hiring of Science Teacher, Lori Zorn, at a salary of \$55,000. Seconded by Kirkland and all were in favor.
 3. Brief discussion about the Field Trip to the Caring Place on 10/8 and plans for Awareness Day on 11/21.
- ii. Regarding grants - The 21st CCLC contract was executed and will be delivered within ten days.

b. PRINCIPAL & HEAD OF SCHOOL-Avon

i. Teaching and Learning

1. There will be faculty Inservice on October 14th. It will include training in the AM on the read and write software for Chrome. There will be a speaker on social and emotion trauma at lunchtime and the PM will focus on engaging students. All new staff will be in attendance.
2. Dr, Avon has started a new Principal Newsletter. Feedback from parents showed a need to have better communication, so the weekly newsletter was created and will be sent digitally.
3. Student Attendance Program was discussed. When a student is absent, a robocall will be made and a letter will go home. This was discussed with the first principal newsletter.
4. Student Assistance is up and running and going well. Ms. Wolf handles the program and the referrals. Parents give permission for their students to participate.
5. Student Discipline/ Supervision update was given. Since 9/11/24. There were 66 referrals. Detentions are being held at breakfast and lunch, not after school. There are also restrictions for hall passes for the bathroom/use of phone/etc. Trying to keep all suspensions in-house. On average, there are 3 students a day getting disciplinary action. Dis-engaged behavior is the most common theme.

- ii. No reports on Transportation – all going well.

c. DIVERSITY AND RECRUITMENT REPORT – *Corradi*

- i. Marketing: MITCS is collaborating with the Lincoln Park Center Marketing team in posting weekly content, that is teacher and school specific, on all MITCS social media platforms.
- ii. Enrollment and withdrawals
 1. Current enrollment stands at 125.
 2. Eight Withdrawals.

7. COMMITTEE REPORTS

- a. Executive Committee – Corradi– No report.
- b. Finance & Facilities Committee – Leavell
 - i. Motion to approve the month's expenses and invoices was made by Leavell. Second by Kirkland and all were in favor.
- c. Academic Assessment & Curriculum – Naccarato- No report.
- d. Personnel Committee Report – Corradi- will be discussed in executive session.
- e. Public Relations & Media Committee Report – Golden- there was no report.
- f. Legal Report – Shuber- No report.
- g. Ad Hoc Committees: No report.

8. BOARD EXECUTIVE SESSION.

- a. Motion to enter into Executive Session was made by Corradi. Seconded by Leavell. All were in favor. Entered into Executive Session at 6:35 pm.
- b. Personnel issues were discussed.
- c. Motion to exit Executive Session was made by Golden. Seconded by Kirkland. All were in favor. Exited Executive Session at 6:48 pm.

9. There was no old business.

10. There was no new business.

11. Good of the Order: Happy Birthday to our organizing committee member, Chris Shovlin, on November 9th.

12. Next Meeting Date: Wednesday, November 13th. Location MITCS Building – Cafeteria. Public Meeting at 6:00pm. This will be the LAST meeting of 2024, as there is no December meeting.

2025 Future Meeting Schedule: January 8, February 12, March 12, April 9, May 14, June 11 (Yearly Reorganization Meeting), No July Meeting, August 13, September 10, October 8, November 12, No December Meeting.

13. Motion to adjourn the meeting was made at 6:49 pm by Corradi. Second by Kirkland, and all were in favor.