



MONTHLY MEETING MINUTES
Wednesday, November 13, 2024~ 6:00 P.M.
MITCS Multipurpose Room/ Cafeteria

1. The meeting was called to order at 6:03 pm by Ms. Maria Corradi, Board Chair.
2. Corradi led all in the Pledge of Allegiance
3. ROLL CALL – McHenry

| | |
|------------------------|---------|
| Ms. Maria Corradi | PRESENT |
| Mrs. Brittney Golden | PRESENT |
| Ms. Cassandra Kirkland | ABSENT |
| Mr. Will Leavell | PRESENT |
| Mr. Lou Naccarato | PRESENT |
| Mrs. Joy Tanner | ABSENT |
| Mr. Bob Zahn | ABSENT |

ADMINISTRATION ATTENDING:

- Terrence Smith, CEO.
- Vanessa Avon, Principal
- Dana Corradi, Director of Enrollment, Diversity, and Inclusion.
- La'Shawna McHenry, Office Manager/Program Manager; Secretary

NON-BOARD MEMBERS INVITED TO ATTEND:

- Jordan Shuber DMKC&G
- Sean Tanner Midland Superintendent
- Aura Ragozine and Joel Martin, JMA
- Chris Shovlin MITCS Organizing Committee

ANY OTHER guests or members of the community at the meeting:

- Theresa Dill
- Josie Both

4. Motion was made by Maria Corradi to approve the Consent Agenda, which included the following:
 - a. Minutes of the September Monthly Meeting
 - b. Agenda for Today's Meeting
 - c. Committee Recaps (any actionable items will be voted on during Committee Reports)

Second by Brittany Golden and all were in favor.

5. There was no public comment.

6. Board Executive Session

- a. Motion to enter into Executive Session was made by Corradi. Seconded by Leavell. All were in favor. Entered into Executive Session at 6:07 pm.
- b. Chris Shovel started a serious discussion about finances. Started off with how he wants MIT to flourish and grow. But, as of now MIT is in the red financially. A LPPAC funding to MITCS document was shared. This shows exact numbers of funds going onto MITC from LPPAC. LPPAC is concerned about the rent payment, which seems to be missed often. There was a request to our financial business department JMA to see what exact spending numbers are. There is now a financial approval package emailed out prior to all payments JMA will disperse. This was in hopes to cut unnecessary spending. There was discussion about looking into another financial business partner. It would be better to have an in-house business finance manager. LPPAC has provided MITCS with a grant writer to help work on getting more funds. Enrollment suggestions and pathways ideas were discussed to bring more students in.
- c. Motion to exit the Executive Session was made by Maria Corradi. Second by Brittany Golden. All were in favor. Exited Executive Session at 6:34 pm.

7. COLLABORATIVE ADMINISTRATIVE LEADERSHIP REPORT

a. CEO REPORT- Smith

i. Human Resources

1. Motion was made by Maria Corradi to ratify the Termination of Sierra Hans as of November 1, 2024. Second was made by Will Leavell and all were in favor.
2. Motion was made by Maria Corradi to accept the resignation of Lori Zorn, Science Teacher Seconded by Will Leavell and all were in favor.
3. Motion was made by Lou Naccarato for the Hiring of Jobie Norris as the Nursing Instructor at \$55,000. Second was made by Maria Corradi and all were in favor.
4. Motion was made by Lou Naccarato for approval of the Field Trip and Bus to AGH Center for Surgical Arts lab for Forensics pathway on December 3rd 10am-1pm. Second was made by Brittany Golden and all were in favor.

- ii. Regarding grants – La'Shawna Mchenry spoke about the 21st CCLC rollout email was shared 11/8/2024 with families for before school tutoring and homework help on Tuesdays & Wednesdays. 21st CCLC Before & After programs will be rolled out slowly at MITCS. Monday – Thursday before school and after school will began Monday, January 6th

b. PRINCIPAL & HEAD OF SCHOOL-Avon

i. Teaching and Learning

1. Welding Partnership with Sky Oxygen/Air Gas. A handout was given on what we can do to having welding on a smaller scale.
2. PGT Trucking school assembly was held on 10/24/2024
3. PGT Trucking Grand Tour Visit is on 12/10/2024
4. Student Spirt Week held 10/28/24-10/31/2024, students were really excited. We had our marketing team come and take photos and post them on our factbook page. We do have the same student who created that spirit week and will create another one for the week before the holiday break.
5. Utilizing BVIU TAC (Training & Consultation) resources for classroom management and observations. First visit was held on 11/8/2024. Vanessa

thought it would be better to have someone else come in to observe the teachers and give feedback on their classroom management.

6. Inservice Activities 11/1/24-Vanessa Avon gave out a packet on the Danielson framework for observation and then ultimately their evaluation. The handout just bullets out the things that we look for when we look at this framework, this is the same as what the state uses.
7. Carnegie Learning Math: Training & Curriculum Carnegie was so gracious to come back and do an in-person training with our math teachers free of cost. We 've had Carnegie math books just sitting for some time now. We are doing what we can to utilize such a great program for our students. The teachers seem to have a better understanding of how to navigate the curriculum and feel comfortable teaching it to the students.
8. iReady Math Interventions
9. 1st Marking Period Reports Cards
10. Asynchronous Days: March 3rd, April 16th, 22nd and May 5th already planned asynchronous days for LPPACS, so we'll be asynchronous too
11. Possible Asynchronous Days: January 2-3 LPPACS will be asynchronous those days so we should too since we will not have any transportation for those days unless we pay for the busing.
12. La'Shawna Mchenry spoke about EF Tours: Trip to Japan in April 2026 All families and students sign up to pay their way for the tour. There will be fundraisers and other ways to raise the money to get students to Japan.

- ii. Transportation – all going well, we are getting a bus for the Field trip on December 3rd.

c. DIVERSITY AND RECRUITMENT REPORT – *Corradi*

- i. Marketing: MITCS is collaborating with the Lincoln Park Center Marketing team in posting weekly content, that is teacher and school specific, on all MITCS social media platforms. This collaboration happened weekly
- ii. Enrollment and withdrawals
 1. Current enrollment stands at 119.
 2. Seven Withdrawals.
 3. Two Enrollments in progress

8. COMMITTEE REPORTS

- a. Executive Committee – Corradi– No report.
- b. Finance & Facilities Committee – Leavell
 - i. Motion to approve the month's expenses and invoices was made by William Leavell. Second by Brittany Golden and all were in favor.
- c. Academic Assessment & Curriculum – Naccarato- No report.
- d. Personnel Committee Report – Corradi- will be discussed in executive session.
- e. Public Relations & Media Committee Report – Golden- there was no report.
- f. Legal Report – Shuber- No report.
- g. Ad Hoc Committees: No report.

9. There was no old business.

10. There was no new business.

11. Good of the Order: Happy Birthday Cassandra Kirkland on December 25th. Happy Birthday to Terrence Smith on January 5th. Congratulations to Dana Corradi & La'Shawna McHenry for passing the notary exam.
12. Next Meeting Date: Wednesday January 8th. Location MITCS Building – Cafeteria. Public Meeting at 6:00pm. This will be the LAST meeting of 2024, as there is no December meeting.

2025 Future Meeting Schedule: February 12, March 12, April 9, May 14, June 11 (Yearly Reorganization Meeting), No July Meeting, August 13, September 10, October 8, November 12, No December Meeting.

13. Motion to adjourn the meeting was made at 7:50 pm by Maria Corradi. Second by Brittany Golden, and all were in favor.