



MONTHLY MEETING MINUTES
Wednesday, February 12th 2025~ 6:00 P.M.
MITCS Multipurpose Room/ Cafeteria

- The meeting was called to order at 6:00 pm by Ms. Maria Corradi, Board Chair.
- Corradi led all in the Pledge of Allegiance
- ROLL CALL – McHenry

Ms. Maria Corradi	PRESENT
Mrs. Brittney Golden	PRESENT
Ms. Cassandra Kirkland	PRESENT
Mr. Will Leavell	PRESENT
Mr. Lou Naccarato	PRESENT
Mrs. Joy Tanner	PRESENT
Mr. Bob Zahn	PRESENT

ADMINISTRATION ATTENDING:

- Terrence Smith, CEO.
- Vanessa Avon, Principal
- Dana Corradi, Director of Enrollment, Diversity, and Inclusion.
- La'Shawna McHenry, Office Manager/Program Manager; Secretary
- Mydro Leandre, SRO

NON-BOARD MEMBERS INVITED TO ATTEND:

- Jordan Shuber DMKC&G
- Sean Tanner Midland Superintendent
- Aura Ragozine and Joel Martin, JMA
- Chris Shovlin MITCS Organizing Committee

ANY OTHER guests or members of the community at the meeting:

- Motion was made by Tanner to approve the Consent Agenda, which included the following:
 - a. Minutes of the January Monthly Meeting
 - b. Agenda for Today's Meeting
 - c. Committee Recaps (any actionable items will be voted on during Committee Reports)

Second by Kirkland and all were in favor.

- There was no public comment.

- COLLABORATIVE ADMINISTRATIVE LEADERSHIP REPORT

- a. CEO REPORT- Smith

- i. Human Resources

- Items that need approved

- 1. Motion was made by Zahn for the Hiring of Cindy Humpe for Nursing Substitute at daily rate of \$150.00 Second was made by Corradi and all were in favor.
 2. Motion was made by Corradi to Approve separation of employment for Nursing Instructor Jobie Glass Norris. Seconded by Tanner and all were in favor.

- Items that need ratified

- 3. Motion was made by Corradi for the ratification for Hiring Owen Masters for Building Substitute at \$32,000 reduced from 42,000 with benefits. Second by Golden Seconded by Golden and all were in favor, except for Tanner, who opposed.
 4. Motion was made by Corradi to approve the hiring of Chris Galiszewski as a Special Education Teacher at \$60,000. Seconded by Kirkland and all were in favor

- The board also discussed the need for a salary schedule.

- ii. Regarding grants

- a. We have some students attending after school. Linked to the collab report and printed were the after-school club names, times and teachers who taught them.
 - b. February 28th is the last day for year 1 of the 21st CCLC grant

- iii. CEO Report

- Smith will be attending the CEO Summit on February 13-14, continuing to interview special education and nursing instructor candidates. Had a meeting with Concordia and explored the possibility of securing a part-time instructor, obtaining donated medical devices for instruction, and establishing MITCS as a testing site for Medical/Nurse Aid certifications in alignment with PDE requirements. Additionally, arrangements were made for MITCS to participate in Baden Academy's Arts at the Academy event

- b. PRINCIPAL & HEAD OF SCHOOL-Avon

- i. Teaching and Learning

- 1. 9th Grade Exploratory Pathway Course: This is a new course that all incoming freshmen will take to decide which pathway would be best for them
 2. Course Catalog 2025-2026: A copy was provided to board members, and this will be on our website, once it's voted on and approved
 3. Credits Required for Graduation were briefly discussed, we'd like to revisit this next month to vote.
 4. Master Schedule 2025-2026: A drafted copy was provided. Electives are missing since they will be determined by the students. We'll now have a 9-period schedule with 42-minute class periods and a 30-minute period for lunch. All teachers will teach an elective aside from their core content.
 5. Course Selection Process 2025-2026

6. College in the HS Updates
7. Project-Based Learning MP3 Project Overviews: A document was provided to the board to show all teachers are currently working on a project-based activity.
8. PGT Grand Tour 2/4/25: This was the rescheduled tour that Dana, Marisa, Vanessa and Jenn attended. All agreed this was very eye opening. Details of the results to come.
9. Curriculum Mapping – Pathway Teachers: Our consultant Dr. Pettigrew thought it would be best to have all pathway teachers map out what it is they are teaching to help gain better prospective students. With that Dr. Avon has sent all pathway teachers an outline and will review the outline with all pathway teachers in the weeks to come.
10. BVIU – Supports & Training: We are working with the BVIU to help with IEPs and help to fix the ones we are out of compliance with. We can pay this person with the Title 1 funds we currently have.
11. Dr. Amy Alexander – Supports & Training: We'll be partnering with Dr. Alexander to visit weekly with staff and students for SEL support.
12. Attendance Updates: Held a total of 41 SAIP (student attendance improvement plan) meetings to help assist students with truancy. Also, all students were enrolled into an online truancy program. We also started robo calls for all absent students.
13. MLK Service Projects, Inservice Agenda 2/17/25, Field Trip to Carpenters' Union 2/7/25: updates, photos and attachments giving for these items

A motion was made by Corradi to approve the 2025-26 Course Catalog
Seconded by Leavell and all were in favor

ii. Transportation – no updates

c. DIVERSITY AND RECRUITMENT REPORT – *Corradi*

Marketing

- Marketing: MITCS is collaborating with the Lincoln Park Center Marketing team in posting weekly content, that is teacher and school specific, on all MITCS social media platforms. This collaboration happened weekly

Enrollment and withdrawals

1. Current enrollment stands at 114
2. Withdrawals - 4 (January = 1, February = 3, March = 1)

• COMMITTEE REPORTS

- a. Executive Committee – Corradi: No Report
- b. Finance & Facilities Committee – Leavell
 - i. A motion to approve the month's expenses and invoices was made by William Leavell. Second by Brittany Golden and all were in favor.
- c. Academic Assessment & Curriculum – Naccarato: No Report
- d. Personnel Committee Report – Corradi- No Report
- e. Public Relations & Media Committee Report – Golden: Attend the county breakfast. Learned that 7 out of 10 jobs won't require a degree in our county. Brittany wants to

meet with the state rep to talk more about that. See what we can do as a school to support our students going into the workforce

- f. Legal Report – Shuber- No report.
- g. Ad Hoc Committees: No report.

- Old business. Mascot is a leopard maybe have something on the leopard that identifies our pathways
- There was no new business.
- Good of the Order: Our February Birthdays we listed last meeting. But our SRO is celebrating his birthday on February 18th.
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- Next Meeting Date: Changed to Tuesday, March 4th Location MITCS Building – Cafeteria. Public Meeting at 6:00pm.

2025 Future Meeting Schedule: April 9, May 14, June 11 (Yearly Reorganization Meeting), No July Meeting, August 13, September 10, October 8, November 12, No December Meeting.

- The motion to adjourn the meeting was made at 7:40 pm by Maria Corradi. Second by Joy Tanner, and all were in favor.